CHAIRMAN PROCUREMENT COMMITTEE



OFFICE OF THE DISTRICT & SESSIONS JUDGE SHANGLA

TENDER SOLICITATION DOCUMENTS

for procurement of

Solarization and E-Library
ACCESS TO JUSTICE DEVELOPMENT FUND (AJDF)

Phone No. 0996-850001 Fax No. 0996-851001 Email: dsjshangla1@gmail.com www.shanglacourts.gov.pk

NOTE

The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc.

Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

TABLE OF CONTENTS

Introduction:	4
Instructions To Bidders:	4
Eligibility Criteria:	5
Letter for Tender:	6
Bidder's Information Form	
Contract Form	8-9
Detailed specifications/ requirements	10-11
Bill of Quantity	12-13

INTRODUCTION:

Office of the District & Sessions Judge, Shangla invites Sealed Bids, subject to availability of funds, from the original manufacturers authorized dealers, distributors / suppliers registered with Income Tax and Sales Tax Departments (GST) for the following supplies.

Open Competitive bidding "Single Stage One Envelope" bidding procedures shall be used in light of Chapter II clause (2-a) of the Khyber Pakhtunkhwa, Public Procurement Regulatory Authority (KPPRA) Rules 2014.

Description	Dates
Last date and time for Bid submission	23-10-2025 by 12:30 pm
Bid Security	2% of the bid in PKR

INSTRUCTIONS TO BIDDERS:

- 1. Any information about the tender or standard bidding documents can be obtained from Office of the District & Sessions Judge, Shangla during office hours before the date of tender opening or downloaded from the official website www.shanglacourts.gov.pk.
- 2. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) 2014.
- 3. 2% of total bid amount as Earnest Money/security deposit should be attached with the tenders, in the shape of Call Deposit, in favour of District & Sessions Judge Shangla. Tenders with Cross Cheque/ Banker's Cheque, demand draft and without call deposit shall not be entertained. The Earnest Money of the unsuccessful bidders, however, shall be returned after approval/finalization of the tender.
- 4. The bids will be opened on <u>23.10.2025 at 12:30 PM</u> in presence of the bidders or their authorized representatives who choose to attend.
- 5. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
- 6. All the bidders are required to provide the bids relating documents as per rules in envelop.
- 7. The bid security/earnest money may be forfeited:
 - a) In the case of a successful bidder failing to sign the contract or supply the equipment within the specified delivery time period.
- 10. The procuring entity shall disqualify a supplier or contractor if it finds, at any time;
 - b) That the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.
- 11. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
- 12. Price quoted must be in Pak Rupees and must include all applicable taxes. If not specifically

mentioned in the tender/quotation, it will be presumed that the price includes all the Government Taxes.

- 13. Supplier shall entirely be responsible for all taxes, duties, license fees etc incurred until delivery of the contracted goods to the Procuring Agency.
 - 14. Firms shall give warranty with parts and After Sale Services for the equipment they offer.
 - 15. Installation of equipment shall be the responsibility of successful bidder.
 - 16. In case, even if after delivery, the technical committee of the office found the items/equipment defective, low quality, not working properly, or any other fault, the competent authority has the right to return the defective items/equipment for replacement or may award the bid to the next lower bidder after cancellation of his supply order.
 - 17. The Authority reserves the right to increase/decrease, reject any or all tenders with cogent reasons.
 - 18. Incomplete, ambiguous, and conditional bids shall not be entertained.
 - 19. Bids can be submitted by post or delivered directly in the office of Undersigned.

ELIGIBILITY CRITERIA:

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- ✓ The bidder must be registered with Income / Sales Tax Department / NTN as per prevailing latest tax rules.
- ✓ The bidder must provide proof of inclusion in the Active Taxpayer List (ATL) for both Sales Tax and Income Tax.
- ✓ The bidder must have PEC Registration (Active) with Solar Code in case of Solarization.
- ✓ The bidder shall provide an undertaking that the bidder has never been declared as black listed in past by any institution duly attested by Oath Commissioner/Notary public.
- ✓ Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization.
- ✓ If the bidder provides details concerning his qualifications as false/incorrect or incomplete, the legal proceedings shall be initiated against him.

LETTER FOR TENDER

Tender Reference No. as per KP-PPRA

To:
The Chairman, District Development Committee, Establishment of District & Sessions Judge, Shangla.
Dear Sir/Madam,
1. Having examined the Bidding Document, we, the undersigned, being a company doing business under the name and address and being duly incorporated under the laws of Pakistan hereby offer to supply and install the bid Goods
2. We, the undersigned, offer to supply and deliver the bid Goods in conformity with the said Bidding Document for the sum of Rs In words (
3. As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security 02% of the bid.
 We undertake to deliver and complete the supply and installation within the time as provided in the Schedule of Requirement Form.
5. We agree to abide by this bid up to its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by us at any time before the expiry of that period.
6. We understand that you are not bound to accept the lowest or any bid you may receive.
7. We do hereby declare that the bid is made without any collusion, comparison of figures of arrangement with any other person or persons making a bid.
Dated:/
Signature:
Name of Bidder:
Complete Address:
Mobile #:
Phone #:
Seal:

BIDDER'S INFORMATION FORM

M/S:	
Company Owner's Name:	
Company Conter Straine.	
Company's Business Address:	
National Tax Number (NTN) and Date of Registration:	<u> </u>
Salas Tay Registration Number and Date of Registration	
Sales Tax Registration Number and Date of Registration:	
Vendor Number and Date of Registration:	ı -
· ·	
Owner's CNIC #:	
Mobile/Telephone #:	
	· !
Email:	
	 - -
Fax #:	
Authorized Person's Name:	l
•	
Authorized Person's Designation:	
Authorized Person's CNIC No:	
Authorized Person's Signature:	
Séal:	

Page **8** of **13**

CONTRACT FORM

This	agreement made on/, between the Chairman
Purc	hase/Procurement Committee, establishment of District & Sessions Judge, Shangla
(here	einafter called the ("Purchaser") and [
	name of Supplier (hereinafter called the "Supplier").
Whe	reas, the Purchaser invited bids for the Goods and has accepted the bid of the Supplier for the
supp	ly of all of the Goods and Services in the sum of []
figui	res].
Now	this agreement witnesses as follows:
1.	In this agreement words and expressions shall have the same meanings as are respectively
	assigned to them in the General Conditions of Contract referred to.
2.	The following documents collectively referred to as "the Bidding Document" shall be
۷.	deemed to form and be read and construed as part of this agreement, viz.:
	a. The Bid Form and the Price Schedule Form submitted by the Bidder;
	b. General Conditions of Contract;
	c. Special Conditions of Contract;
	d. The Award of Contract; and
	e. Earnest Money/ Bid Security;
3.	In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods in conformity in all respects with the provisions of the Bidding Documents.
4.	The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods, the tender price.

Page 9 of 13

In witness whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws, the day and year first above written.

Signature of the Purchaser: _______ Signature of the Supplier: _______

Seal: ______ Seal: _____

Date: _____ Date: _____

Address: Address:

Witness-1: Witness-2:

Designation: ______ Designation: _____

CNIC: _____ CNIC: ____

* Address: ______ Address: _____

DETAIL SPECIFICATIONS/ REQUIREMENTS

1. COMPLETE SOLAR SYSTEM 06 KW (4 UNITS) with earthing System

- ✓ The system is designed to cover all loads.
- ✓ It will be a hybrid solar power system, capable of drawing power from both photovoltaic (PV) panels and batteries, without feeding electricity back to the grid.
- ✓ When the load exceeds the PV generation, the system will draw power from the batteries.
- \checkmark If PV generation exceeds the load, the surplus energy will be stored in the batteries.
- ✓ In case both PV and battery output are insufficient, the system can switch to grid power solely for backup, without exporting any electricity to the grid. 2.
- ✓ Contractor shall submit shop drawings of all Electrical, civil and solar photovoltaic complete system Works, including a single line diagram showing all the components of the PV system, DC and AC distribution boards, PV panels lay out and backup systems and wires cross section for all the system to be approved by the Engineer before executing the work.
- ✓ As well as the catalogues of each component showing the requested specifications stated at the bill of quantity. All junction boxes and DBs will be lockable type.

Each Solar System Unit Specification: (Total 4 Units)

No	Description of Work	Unit	QTY
1	SOLAR PANELS: Supply and Erection of solar PV module solar panels 590 Watts or above bifacial crystalline A grade/type updated Technology. 1 Canadian. 2 Longi. JA or equivalent brand approved by the Engineer, with 25-year warranty and meet the KP government approved standards.	590 Watt	14 Panels
2	Inverter: Supply And Erection of Hybrid Inverter with net metering option updated version IP66 having 06 KW capacity, of establish brands.	6 KV	1
3	Battery Bank: Supply and Erection of LiFePO ₄ battery (200Ah or above, 51.2V) with 8,000 cycles and a 5year warranty. Installation must comply with KP Government specifications, ensuring a voltage drop of less than 3% for efficient performance.	АН	01
4	PANEL MOUNTING STUCTURE: The pale mounting structure should be made of hot dipped (80 Microns Average) Galvanized steel of minimum thickness of 12SWG/2.64 mm Channel/Pipe 8 SWG	NSI	1
5	Concreate Pads: PCC 1:2:4 for PV Mounting as per requirement including all civil work, installation and instruction of Engineer In charge.		
6	Earthing: Supply and installation of a complete earthing system, including a 3-meter copper earth rod enclosed in a manhole with a durable iron cover. The system shall also include lightning arrestors, earth joints, clamps, GI pipes, and 16mm² flexible cable to connect the structure to the copper rod. All panel structures and metallic components must be properly earthed.	Job	1.0
7	Cabling/Wiring/AC/DC Cables: Supply, installation, and connection of all required cables, including 16mm² appropriately sized DC cables for connecting the PV system to the inverter, and 6mm² cables for the AC side wiring. All cables shall be laid using suitable conduits, clamps, trays, and termination accessories (including sockets and connectors) to ensure a complete, safe, and professional installation. All AC and DC cables must be made of 99.99% pure copper strands, flexible in construction, and compliant with relevant quality and safety standards.	Job	1.0
9	AC/DC Breakers and SPDs: Supply and installation of AC breakers, DC breakers (PV-rated), Type II AC SPDs, Type II DC SPDs, and voltage protection devices (VPDs) in weatherproof enclosures.	Job	1.0

2. ESTABLISHMENT OF E-LIBRARY

<u> </u>							
S. No	Articles/items	Qty	Detailed specifications				
1	All in one Computer	2	Processor: 12th Generation Intel Core i5-12450H Memory: 8GB DDR4, Storage: 256 GB SSD, 1TB HDD Graphics: Intel UHD Display: 24" FHD OS: Windows 11 Pro Backup: Minimum 30 minutes. Along with mouse/keyboard.				
2	Printers	2	A4/Officio/legal Black and White Laser Printer, Print only, Duplex. Printers speeds up to 30-35 PPM.USB & Ethernet.				
3	Scanner	2	Scanning Modes: Color, grayscale, monochrome. Automatic detection of color /grayscale/ monochrome Image Sensor: High-quality image sensor (CCD/CMOS or equivalent) with lens reduction optics. Light Source: Energy-efficient LED illumination (or equivalent), with dual light source for uniform scanning Optical Resolution: Minimum horizontal resolution: 200 dpi or higher. Minimum vertical resolution: 150 dpi or higher Scanning Speed: Maximum 3–5 seconds per page Document Size Support: Automatic size detection. Must support scanning of standard sizes: A3, A4, A5, A6, B4, B5, B6, Letter, Legal, Post card, Business card. Support for customized sizes from at least 25 mm x 25 mm up to 432 mm x 300 mm (or equivalent) Image Processing Functions: Automatic deskew. Automatic paper size. detection. Automatic image rotation. Automatic color detection. Book curve/image correction. Multiple document detection Interface: USB and/or Network connectivity.				
4	LED	2	Android LED 65 Inches 4K Android latest model.				
5	Water Dispenser	2	Latest Model, removable tanks, alongside standard hot and cold-water dispensing capabilities. features such as refrigerator compartments, precise temperature control, rustproof tanks,				
6	Office Table	2					
7	Chairs	2	Revolving Ergonomic Chairs.				
8	Stationery		Toners for printers model as per serial No. 02. Computer Papers Legal 80g and 70g.				

MAMREZ KHAN KHALIL
District & Sessions Judge/Chairman DDC
Shangla

Page **12** of **13**

BILL OF QUANTITY (BOQ) SOLAR SYSTEM

No	Description of Work	Unit	QTY	RATE	TOTAL
1	SOLAR PANELS: Supply and Erection of solar PV module solar panels 590 Watts or above bifacial crystalline A grade/type updated Technology. 1 Canadian. 2 Longi. JA or equivalent brand approved by the Engineer, with 25-year warranty and meet the KP government approved standards.	590 Watt	14 Panels		
2	Inverter: Supply And Erection of Hybrid Inverter with net metering option updated version IP66 having 06 KW capacity, of establish brands.	6 KV	1		
3	Battery Bank: Supply and Erection of LiFePO ₄ battery (200Ah or above, 51.2V) with 8,000 cycles and a 5year warranty. Installation must comply with KP Government specifications, ensuring a voltage drop of less than 3% for efficient performance.	АН	01		,
4	PANEL MOUNTING STUCTURE: The pale mounting structure should be made of hot dipped (80 Microns Average) Galvanized steel of minimum thickness of 12SWG/2.64 mm Channel/Pipe 8 SWG	NSI	1		
5	Concreate Pads: PCC 1:2:4 for PV Mounting as per requirement including all civil work, installation and instruction of Engineer In charge.				
6	Earthing: Supply and installation of a complete earthing system, including a 3-meter copper earth rod enclosed in a manhole with a durable iron cover. The system shall also include lightning arrestors, earth joints, clamps, GI pipes, and 16mm² flexible cable to connect the structure to the copper rod. All panel structures and metallic components must be properly earthed.	Job	1.0		
7	Cabling/Wiring/AC/DC Cables: Supply, installation, and connection of all required cables, including 16mm ² appropriately sized DC cables for connecting the PV system to the inverter, and 6mm ² cables for the AC side wiring. All cables shall be laid using suitable conduits, clamps, trays, and termination accessories (including sockets and connectors) to ensure a complete, safe, and professional installation. All AC and DC cables must be made of 99.99% pure copper strands, flexible in construction, and compliant with relevant quality and safety standards.	Job	1.0		
9	AC/DC Breakers and SPDs: Supply and installation of AC breakers, DC breakers (PV-rated), Type II AC SPDs, Type II DC SPDs, and voltage protection devices (VPDs) in weatherproof enclosures.	Job	2.0		
			GRAN'	T TOTAL	

Signature & Seal of Contractor

MAMREZ KHAN KHALIL
District & Sessions Judge/Chairman DDC
Shangla

BILL OF QUANTITY (BOQ) ESTABLISHMENT OF E-LIBRARY

	ESTABLISHIVIENT OF E-LIDRART						
第 5	Articles/items	Qty	Detailed specifications	RATE	TOTAL		
I.	All in one Computer	2	Processor: 12th Generation Intel Core i5-12450H Memory: 8GB DDR4, Storage: 256 GB SSD, ITB HDD Graphics: Intel UHD Display: 24" FHD OS: Windows 11 Pro Backup: Minimum 30 minutes. Along with mouse/keyboard.				
2	Printers	2	A4/Officio/legal Black and White Laser Printer, Print only, Duplex, Print speeds up to 30-35 PPM.USB & Ethernet.				
3	Scanner	2	Scanner Type: Overhead scanning system, simplex scanning. Scanning Modes: Color, grayscale, monochrome. Automatic detection of color /grayscale/ monochrome Image Sensor: High-quality image sensor (CCD/CMOS or equivalent) with lens reduction optics. Light Source: Energy-efficient LED illumination (or equivalent), with dual light source for uniform scanning Optical Resolution: Minimum horizontal resolution: 200 dpi or higher. Minimum vertical resolution: 150 dpi or higher Scanning Speed: Maximum 3–5 seconds per page Document Size Support: Automatic size detection. Must support scanning of standard sizes: A3, A4, A5, A6, B4, B5, B6, Letter, Legal, Post card, Business card. Support for customized sizes from at least 25 mm x 25 mm up to 432 mm x 300 mm (or equivalent) Image Processing Functions: Automatic deskew. Automatic paper size, detection. Automatic image rotation. Automatic color detection. Book curve/image correction. Multiple document detection Interface: USB and/or Network connectivity.				
4	LED	2	Android LED 65 Inches 4K Android latest model.	<u> </u>			
5	Water Dispenser	2	Latest Model, removable tanks, alongside standard hot and cold-water dispensing capabilities, features such as refrigerator compartments, precise temperature control, rustproof tanks,				
6	Office Table	2					
7	Chairs	2	Revolving Ergonomic Chairs.				
8	Stationery		Toners for printers model as per serial No. 02. Computer Papers Legal 80g and 70g.				
,			. GRA	NT TOTAL			

Signature & Seal of Contractor

MAMREZ KHAN KHALIL
District & Sessions Judge/Chairman DDC
Shangla